

1st Keyword	2nd Keyword	3rd Keyword
MRPBS News and Information		
	<b>Hot Topics</b>	
Program Emergency Support		
	<b>Acquisitions</b>	
	<b>Administrative Response Team</b>	
		Frequently Asked Questions
		How to Volunteer
	<b>Human Resources</b>	
		Current waivers
		Emergency Deployments
		Emergency Hires
	<b>Information Technology</b>	
		On-site emergency IT structure
	<b>Training</b>	
		On-line Administrative Manual
		On-Site Emergency Employee Orientation and Training
Job Opportunities		
	<b>PEARS</b>	
	<b>Scholarship Information</b>	
	<b>Summer Employment</b>	
	<b>USA Jobs link</b>	
Employee Services		
	<b>Cards</b>	
	<b>Career Counseling</b>	
	<b>Conflict Prevention and Resolution</b>	
	<b>Employee Assistance Program (EAP)</b>	
	<b>Employee Express</b>	
	<b>Employment Verification</b>	
	<b>Forms</b>	

	<b>Issuances, Manuals, and Notices</b>	
		Agency, Communication, Policy & Procedures
		Permanent Issuances
		Temporary Issuances (NTE 1 Year)
	<b>New Employee Orientation</b>	
	<b>NFC Employee Personal Page</b>	
	<b>Thrift Savings Plan</b>	
Workplace Violence		
	<b>Homepage</b>	
	<b>Hotline</b>	
	<b>Workplace Violence Incident Reporting Form</b>	
Training & Employee Development		
	<b>Calendar of Events</b>	
	<b>Contact the Training Staff</b>	
	<b>Technical</b>	
	Accounts Receivable	
	BRIO	
	FFIS	
	Flexiplace	
	Professional Development Center & Staff	
	Tours of Duty Self-Study	
	<b>Non-Technical</b>	
	E-Learning	
	Ethics	
	Leadership, Management & Executive Development	
		Advancing Leader Program (Track 1)
		APHIS Leadership Development Program (Track 2)
		7 Habits of Highly Effective People

		Office of Personnel Management (OPM) Courses
	Learning Management System	
	Other Services	
		APHIS Mentoring Program
		APHIS Science Fellows Program
		Career Planning/Outplacement Counseling
		Change/Transition Management
		Individual Assessment
		Learning Contract
		MRP Training Policy
		Performance Improvement
		Team Development and Training
		Workforce and Succession Planning
	Special Interest	
		Behavioral Event Interviewing (BEI)
		Building Trust
		Career Management Workshop
		Customer Service
		Getting to Synergy
		Intercultural Communications and Negotiations
		EXCEL (Expanding Competencies through Empowerment and Learning)
		Planning for Retirement Workshop
		Power of Understanding
		Recruiter Training
		SELF (Support Employees Learning Forum)
		SOT (Staff Officer's Training)
		Stress Management

		What Matters Most
		Writing and Conducting Winning Performance Plans
	Supervisory	
		Fundamentals of APHIS Human Resource
		Management (FAHRM)
		Managing Performance and Conduct (MPC)
	Workforce Diversity & Civil Rights	
		Building Trust
		Civil Rights
		Diversity Discussion Groups
		Diversity in Teams
		Getting to Synergy
		Glimpses of Diversity
		Intercultural Communications and Negotiations
		Managing Conflict and Communication from a Diversity Perspective
	Workplace Violence	
	<b>Outside APHIS Training</b>	
	Blacks in Government	
	ESRI's Virtual Campus	
	Federally Employed Women	
	Investigative & Enforcement Training	
	NFC	
	USDA Grad school	
Human Resources		
	<b>Awards</b>	
	<b>Benefits</b>	

	<b>Classification</b>	
	<b>Employee Relations</b>	
	<b>Employment/Recruitment Programs</b>	
	A-76: Contracting Services	
	Employee Deployment for Emergency Programs	
	Flexiplace Program	
	Repayment of Student Loans	
	<b>Ethics</b>	
	<b>HR Policies and Procedures</b>	
	<b>Job Opportunities</b>	
	<b>Labor Relations</b>	
	<b>New Employee Orientation</b>	
	<b>Pay, Leave, and Tours of Duty</b>	
	Holidays	
	Pay Charts	
	Pay Periods	
	Transit Subsidies	
	<b>Payroll/Personnel Processing</b>	
	<b>Performance Management</b>	
Travel		
	<b>Federal Travel Regulations</b>	
	<b>PerDiem Rates</b>	
	<b>Travel Agencies</b>	
	<b>Travel Authorizations and Vouchers</b>	
Finance/Agreements/User Fees		
	<b>Accounting Operations</b>	
	<b>Accounts Receivable</b>	
	<b>Agreements</b>	
	<b>Budget Execution</b>	

	<b>Claims</b>	
	<b>Financial Statements</b>	
	<b>Financial Systems</b>	
	<b>Payments</b>	
	<b>Userfees</b>	
Buying Equipment, Supplies, & Services		
	<b>Contracting (A-76)</b>	
	<b>Doing Business with the USDA Marketing and Regulatory Programs</b>	
		Frequently Asked Questions
		Overview
		Requests for Quotations
		Solicitations
	<b>Procurement Program Information</b>	
		Contracting Officer's Representative (COR) Program
		Contracting Officer Warrant System
		Frequently Asked Questions
		Office of Small and Disadvantaged Business Utilization (OSDBU) Program
		Performance Based Service Contracting (PBSC)
		Procurement Trends Initiatives, & Updates
		Purchase Card Management System (PCMS)
		Value Engineering
	<b>Procurement Training</b>	
		Administrative Processes (Training Manual)
		Contracting Officers Representative (COR) on Emergency Programs
		Frequently Asked Questions

Property Services		
	<b>Architecture/Engineering</b>	
		Code Compliance
		Contact Us
		Customers
		Field Delegated Construction Authority
		Frequently Asked Questions
		Overview
		Selection of Scheduled Projects
		Significant Projects
		Team Work Process
	<b>Energy</b>	
		Frequently Asked Questions
	<b>Facilities Management</b>	
		Frequently Asked Questions
	<b>Motor Vehicles &amp; Aviation</b>	
		Alternative Fuel Vehicles available for the General Services Administrations Fleet
		Alternative Fuel Product Site
		Find the nearest gas station to your location that offers alternative fuel.
		Frequently Asked Questions
		GSA Federal Vehicle Standards that list the standards and options available for federal fleet purchases.
		Motor Vehicle and Aviation Reporting
		Motor Vehicle Manual Fleet Management Manual
		USDA Fleet Card Information
	<b>Personal Property</b>	
		Disposing of excess property
		Frequently Asked Questions

		Information on Personal Property inventories
		Personal Property Reporting
	<b>Realty</b>	
		Frequently Asked Questions
		Household Moves
		Office Moves
		Real property reporting
		Space Acquisition and Administration
	<b>Recycling Programs</b>	
		Frequently Asked Questions
Information Technology		
	<b>Agency Forms</b>	
		APHIS Programs
		Forms Catalog
		Forms Design Criteria
		Forms Managers
		Forms Ordering
		GIPSA Programs
	<b>Application Development</b>	
		Software
		Software Design
		Technology Infrastructure
	<b>Application Architecture</b>	
		Infrastructure
	<b>Computer Fraud Investigations</b>	
	<b>Contracts Management</b>	
	<b>Directives</b>	
		Agency Permanent Issuances
		Policy
	<b>Geographical Information System (GIS) Distribution</b>	Direction



		Location
		Maps
	<b>e-government</b>	
		Electronic Access
		e-applications
	<b>Information Collection</b>	
		Agency Liaisons
		Paperwork Reduction Act
	<b>IT Approval</b>	
		Bulk Buy Status
		Waivers
	<b>IT Planning</b>	
		Business Case (Exhibit 300)
		Capital Planning & Investment Control (CPIC)
		Forecast Planning Program Unit Assignments
		ISS Security
		ITIPS
		Liaison Programs
	<b>IT Security</b>	
		Application Security Plans
		GSS Security Plans
		Hoax's
		Risk Assessment
		Security Directives
		Security Policies
		Site Audits
		Virus Definition
	<b>Manuals</b>	
		Permanent Issuances (Technical Guidance)

	<b>Notices</b>	
		Agency Temporary Issuances (NTE 1 Year)
		Policy and/or Procedures
	<b>Records Management</b>	
		Filing Procedures
		Handbooks
		Records Manager
		Records Retention, Archiving & Disposal
	<b>Regional Coordination</b>	
		Initiatives
		POC's
		Project Status
		Responsibilities
	<b>Technology Assistance</b>	
		Administrative Systems Contacts
		Help Desk (ATAC)
		Lotus Notes
		What's New (New features in Systems, etc.)
	<b>Telecommunications</b>	
		Audio Conferencing
		Billing
		Calling Cards
		Cellular (Wireless) Phones
		Hierarchy Codes
		Network Connectivity
		Radio Services
		Remote Dial Access
		Telecommunications Mission Area Control Officer (TMACO)
		Video Conferencing

		Voice Services
	<b>Web Management</b>	
		Knowledge Map
		Taxonomy
		Web Presence
<b>Safety &amp; Security</b>		
	<b>APHIS National Safety and Health Council</b>	
	<b>APHIS Safety and Health Manual</b>	
	<b>APHIS Safety Office Alerts</b>	
	<b>APHIS Safety Office Forms</b>	
	<b>Schedule</b>	
	<b>APHIS Safety Office Related Links</b>	
	<b>Conflict Prevention and Resolution</b>	
	<b>Drug Free Workplace Program</b>	
	<b>Employee Assistance Program (EAP)</b>	
	<b>Environmental Protection Program</b>	
	<b>Ergonomics Program</b>	
	<b>Industrial Hygiene Program</b>	
	<b>National Security Program</b>	
	<b>On-Site Security Contacts</b>	
		Ft. Collins, CO
		Raleigh, NC
		Riverdale, MD
		Washington D.C.
	<b>Wellness Program</b>	
		Reporting Workplace Safety/Health Concerns
	<b>Workers' Compensation Program</b>	
	<b>Workplace Violence</b>	
		Workplace Violence Incident Reporting Form

<b>Audits, Investigations, &amp; Program Reviews</b>		
	<b>Administrative Monitoring Activities</b>	
		Fleet Card Review and Monitoring Activities
		Visa Purchase Credit Card Review and Monitoring Activities
		Visa Travel Credit Card Review and Monitoring Activities
	<b>Cooperative Agreement Reviews</b>	
	<b>Employee Misconduct Investigations</b>	
	OIG Whistleblower Hotline	
		Agency Requested Investigations
	<b>External Audits/Investigations</b>	
		GAO Audits
		OIG Audits/Surveys
		OIG Investigations
	<b>IT Site-Audits</b>	
	<b>Program Reviews</b>	
		International Port Reviews
		Wildlife Services Reviews
	<b>User Fee Audits</b>	
<b>Printing Distribution &amp; Mail</b>		
	<b>Mail</b>	
		Frequently Asked Questions
		Overview
		Services Provided
	<b>Printing</b>	
		Frequently Asked Questions
		Overview
		Purchasing paper stock
		Time frames
	<b>Distribution</b>	

		Frequently Asked Questions
		Overview
AMS & GIPSA Services		